



LISBON SCHOOL OF ARCHITECTURE
University of Lisbon
Academic Area

APPLICATION CHANGE OF INSTITUTION/STUDY PAIR

(Single phase)

- **Application Period:**
For the 2019/2020 school year (starting in September, 2019) it will take place during the month of **June, 2019**. – **Extension until 14-07-2019**.
- **Dissemination of results:**
Until July 31st, 2019.

Studies:

- Integrated Master in Architecture;
- Integrated Master in Architecture, specialization in Interiors and Rehabilitation of the Constructed Space;
- *Licenciatura* Degree in Design;
- *Licenciatura Degree in Fashion Design*.

Candidates:

1. Students may request to change the institution/study pair, who:
 - a) Have been enrolled and registered in another institution/study pair and have not completed it;
 - b) Have completed the national high school exams corresponding to the entrance exams fixed for that pair, for that year, under the general access regime;
 - c) Have obtained, in these exams, the minimum classification required by the higher education institution, in that year, under the general access regime.
2. If it concerns the same study, the candidates must:
 - a) Have obtained approval in more than half of the subjects of the 1st year of the original study plan, or have completed at least 40 ECTS.
3. The institution/study pair change scheme also applies to students who have been registered and enrolled in an ongoing foreign higher education institution, defined as higher education by the legislation of the concerned country, and have not completed it.
4. The institution/study pair change scheme also applies to students who have Portuguese nationality/European community, or have been registered in Portugal for more than two years.

It is not permitted to change the institution/study pair from a professional technical higher institution/study, or foreign study of corresponding level, to a Bachelor study or Integrated Master study cycle.

Required documentation:

- a) **Students from national higher education institutions:**
 - i. C Copy of the identification document (Optional) or, alternatively, the completion of the [personal identification declaration form](#)/Passport/Foreign Identification Document and NIF [Fiscal Identification Number];
 - ii. *Curriculum Vitae*, dated and signed;
 - iii. Qualification Certificate [in Portuguese, *Certificado de Habilitações*] with specification of completed course units in the higher education study in which the candidate is enrolled in (authenticated by the higher education institution);
 - iv. Programmes and hours of completed course units (authenticated by the higher education institution of origin);
 - v. Document proving the high school study diploma and its classification, as well as the grades obtained in the final high school exams corresponding to the entrance exams required by the institution/study pairs to which they are applying to;
 - vi. Declaration proving non-prescription at the home institution, in the academic year to which they are applying;
 - vii. Study plan of the cycle of studies in which the approved course units were carried out;
 - viii. P Completion of the [Excel form](#) made available by the system, with the approved course units.
- b) **Students from foreign higher education institutions:**
 - i. C Copy of the identification document (Optional) or, alternatively, the completion of the [personal identification declaration form](#)/Passport/Foreign Identification Document and NIF [Fiscal Identification Number];
 - ii. *Curriculum vitae*, dated and signed;
 - iii. Qualification Certificate [in Portuguese, *Certificado de Habilitações*] with specification of completed course units in the higher education study in which the candidate is enrolled in (authenticated by the higher education institution);
 - iv. Programmes and hours of completed course units (authenticated by the higher education institution of origin);
 - v. Qualification Certificate [in Portuguese, *Certificado de Habilitações*] which, in the country where it was obtained, gives the right to apply for and enter higher education in that country, with an indication of the final classification and respective classification scale (only for candidates who do not hold a Portuguese high school diploma);
 - vi. Study plan of the cycle of studies in which the approved course units were carried out;
 - vii. P Completion of the [Excel form](#) made available by the system, with the approved course units.

Application method:

Applications run through an [online platform](#).

Doubts or questions:

To clarify any doubt or question, you can contact us through the available telephone contact or through the electronic address candidaturas@fa.ulisboa.pt

Legislation:

[Portaria n.º 181-D/2015, de 19 de junho](#) Amended by [Portaria, nº 305/2016, de 6 de dezembro](#)

[Rules of Regimes and Special Contests](#) of the Lisbon School of Architecture.

News changed on 18/03/2019.